



Job Title: Research Nurse
Location: San Diego, CA
Department: Medical
Job Status: Non-Exempt
Job Code: 670
Reports To: Clinical Research Supervisor

JOB SUMMARY

The Research Nurse will be responsible to perform care and execute clinical care to subjects participating in clinical trials when needed by the research team.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide care to all study subjects within the standards set forth by eStudySite and Partner facilities.
- Safely and effectively administer study medications.
- Accurately document the administration of study medication in the source document and MAR sheet (for inpatient).
- Captures pertinent data onto source documents (i.e., vital signs, adverse events, concomitant medications, etc.).
- Reports and documents serious adverse events on a timely manner.
- Screens and enrolls patients according to specific protocol requirements.
- Responsible for gathering necessary information from the research participants (i.e. HIPAA, Medical Chart Release Authorization, Questionnaires).
- Responsible for the Informed Consent Process per the SOPs.
- Responsible for reviewing inclusion and exclusion criteria for the PI.
- Responsible for completing all study specific procedures according to the study protocol.
- Review subject's information in preparation for the investigator's review.
- Responsible for completing source documents and assisting the study coordinator with data transcription onto the Case Report Form (CRF)
- Ensure the diagnostic specimens are packaged per IATA guidelines
- Screens all inpatients daily for all open studies and enrolls patients according to specific protocol requirements
- Completes medical trials electronic daily screening/enrollment log on a daily basis.
- Assist in any additional tasks assigned by Management

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INTERACTION

Under direct supervision of the Clinical Research Supervisor, will continue to work with the research team to ensure tasks are completed in an efficient manner. Interacts with the Clinical Research Supervisor, clinical research coordinators, independent contractors (i.e. Physicians), administrative assistants, hospital staff, and staff.

REQUIREMENTS

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- A minimum of 2 years of clinical nursing experience
- California RN license required
- Current BLS and ACLS certification
- Able to work overtime to ensure subject safety and maintain the integrity of research studies
- Knowledge of Medical Terminology.
- Knowledge of OSHA requirements.
- Able to stand for long periods of time.
- Able to work in a fast-paced environment.
- Excellent verbal, written and organizational skills.
- Excellent phlebotomy skills.
- Self motivated.
- Ability to maintain ongoing knowledge of all current research protocols.
- Ability to be a team player.
- Excellent interpersonal and communications skills.
- Ability to work independently.
- Extreme attention to detail.
- Critical thinking skills
- Knowledge of microbiology and infectious disease.
- Open minded and always willing to learn
- Flexible, able and willing to make changes in work schedule to meet the demands of the company.
- Working knowledge of safety regulations.
- Working knowledge of HIPAA compliance.
- Bilingual a Plus.
- Will work on pre-assigned site location as scheduled by the Clinical Research Supervisor.
- Hours/shift worked: 10 hour shifts with probable evening and weekend coverage
- On-call up to 5 times per month

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PHYSICAL DEMANDS

The physical demands of the job are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

- Ability to travel locally.
- The ability to sit for several hours at a time.
- Communicate in person and by a telephone.
- Limited walking required.
- Limited to lifting up to 30 pounds.

WORK ENVIRONMENT

The work environment is representative of those that an employee encounters while performing the essential function of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

The work environment is indoors in a comfortable temperature controlled office environment. The noise level is quiet or minimal. The environment is typically free from dust and some hazardous and bio-hazardous materials will be present.

ACKNOWLEDGEMENT

By signing, I have read the job description and understand what my responsibilities are with the company. Any questions I know to direct them to my direct supervisor or when necessary to the appropriate company representative.

Employee Print Name

Employee Signature

Date

Manager

Date